

Minutes of the 6th regular session of the AS 3 th Faculty of Medicine, held on 13 June 2017 at 2:30 pm in the conference room of Radana Königová, at the Dean's Office, No. 223

Present senators: see the attendance list

Guests: see the attendance list

Ad 1) Opening

The meeting was opened by the Vice-President Mgr. Vácha. There were 26 Senators present, the Senate had a quorum.

Ad 2) Agenda Approval

The agenda was extended by point 10) Proposal of a new member of the SC 3rd Faculty of Medicine - MUDr. Josef März - Head of the Karlovy Vary Regional Hospital - replaces prim. Hulínský who resigned

1. Opening - Mgr. Vácha
2. Approval of the program, assigning the scrutineers
3. Checking the minutes of May 9, 2017
4. Dean's information
5. Report from the Legislative Commission and the AS of the CU. What has been approved and what is still to be discussed by MUDr. Marx
Approved: Statute of the 3rd Faculty of Medicine, Rules of Procedure of the Academic Senate of the 3rd Faculty of Medicine, Election Rules of the Academic Senate of the 3rd Faculty of Medicine, Rules for the Organization of Studies at the 3rd Faculty of Medicine
6. Proposal for the Conditions of Admission Procedure at the 3rd Faculty of Medicine for the academic year 2018/2019 - MUDr. Marx
7. Rules for awarding scholarships at the 3rd Faculty of Medicine - MUDr. Marx
8. Rules of Procedure of the Scientific Council of the 3rd Faculty of Medicine - prof. Widimsky
9. Announcement of Dean's Elections 2018 - 2022 - Mgr. Vácha
10. Proposal of a new member of the SC of the 3rd Faculty of Medicine - MUDr. Josef März - replaces prim. Hulínský who resigned

The scrutineers elected were: for the students community: Alžběta Kantorová, for the academic community: doc. Duška

Conclusion:

AS 3rd LF UK approved the agenda of today's meeting after adding point 10) by tacit consent without comments.

Ad 3) Checking of the minutes of 9 May 2017

Mgr. Vacha reminded the meeting of May 9th. (Especially the dean's election and the

approval of one extra month salary for employees). There were no comments on the wording of the minutes received by all Senators by e-mail.

Conclusion:

The minutes of 9 May 2017 were approved by tacit consent.

Ad 4) Dean's information

- things and events that represent the faculty both inside and outside,
- Vinohradská Trojka - charity run (running race), thanks to all who participated in the organization of the race, collected funds will be used at the hospital in Kenya,
- "Parník" event - thanks for organizing the event,
- still increasing number of applicants for both Czech and English curriculum
- "ball-lightning" event - moving and shifting within the building and at the Dean's Office – has been signed a tender for part of the building reconstructions, all reconstruction to this part should be finished by the end of the winter semester, minor construction works (painting, floors, etc.) will be completed at the turn of September / October 2017 - before the start of the new academic year 2017/2018,
- student request: moving the wall within the premises of the student association - the Dean stated that it is necessary to find out whether it is a supporting structure (then the shift would not be possible for static reasons) or a non-load-bearing bar, then it would be possible to consider the shift,
- the reason and the purpose of the transfer: it is necessary to preserve the assigned premises of the faculty not only to create friendly environment, but to use them economically - to use the space for teaching.

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Discussion: prof. Anděl, doc. Polak, doc. Trnka, Metoděj Renza

Conclusion:

AS 3FM CU took the dean's information into account.

Ad 5) Report from the Legislative Commission and the AS of the CU. What has been approved and what is still to be discussed - MUDr. Marx

Approved: Statute of the 3rd Faculty of Medicine, Rules of Procedure of the Academic Senate of the 3rd Faculty of Medicine, Election Rules of the Academic Senate of the 3rd Faculty of Medicine, Rules for the Organization of Studies at the 3rd Faculty of Medicine

- Vice-Dean Marx thanked all those involved in the finalization of adaptations - Josef Fontana, Metoděj Renza, Tomáš Sychra, MUDr. Marx, Mgr. Vácha, Petr Michenka
- Approved - Statute of the 3rd Medical Faculty of Charles University, Rules of Procedure of the Academic Senate of the 3rd Faculty of Medicine, Election Rules of the Academic Senate of the 3rd Faculty of Medicine, Disciplinary Regulations of the 3rd Faculty of Medicine, Rules for the Organization of Studies at the 3rd Faculty of Medicine.

Conclusion:

AS 3FM CU took the information about the approved regulations in RCU into account.

Ad 6) Proposal for the conditions for the admission procedure at the 3rd Faculty of Medicine for the academic year 2018/2019 - MUDr. Marx

- without entrance examinations in the English Curriculum - up to 10 students (usually 5 finally succeed in the admission procedure)

- admission tests - Physiotherapy the same conditions as for general medicine.

Discussion: dr. Marx, prof. Anděl

Resolution:

AS 3FM CU

a) agrees, in accordance with the provision § 27, paragraph 1, letter e) of the Act No. 111/1998 Coll. On Higher Education Institutions, as amended, agrees with the Conditions for the Admission Procedure at the 3rd Faculty of Medicine for the academic year 2018/2019.

VOTE: 26, 0, 0.

Ad 7) Rules for Granting Scholarships at 3rd Medical Faculty of Charles University - MUDr. Marx

MUDr. Marx informed the senators with the final modifications in the Scholarship Rules.

Discussion: dr. Marx, prof. Angel

Resolution:

AS 3FM CU

a) agrees, in accordance with the Statute of the faculty, Article 10, paragraph 1, letter b) with the submitted material,

b) obliges the Chairman of the Academic Senate of the 3rd Medical Faculty of Charles University and the Dean to submit the material for approval to AS CU.

VOTE: 26, 0, 0.

Ad 8) Rules of Procedure of the Scientific Council of the 3rd Faculty of Medicine - prof. Widimsky

Prof. Widimsky introduced the senators present with the final edits in the Procedural Rules of the SC 3FM CU

Discussion: none

Resolution:

AS 3. LF UK

a) agrees, in accordance with the Statute of the faculty, Article 10, paragraph 1, letter b) with the submitted material,

b) obliges the Chairman of the Academic Senate of the 3rd Medical Faculty of Charles University and the Dean to submit the material for approval to AS CU.

VOTE: 26, 0, 0.

Ad 9) Dean's Election announcement 2018 - 2022 - Mgr. Vácha

- Important session point - announcement of the Dean's election for term 01.02.2018 - 31.01.2022

- Proposal of candidates for the Dean's position - Possibility to submit until 25.09.2017 - Up to 15h (including)

- Written form - Candidate's name, including titles, candidate's place of work, names and signatures, documenting compliance with the conditions of the Rules of Procedure of AS 3.LF UK (Article 15, paragraph 1)

- Other requirements - written consent of the candidate with the candidature, short CV + characteristics of the university's activity, short outline of the electoral program proposed,

- possibility to submit from the date of election announcement (13.06.2017 - session of the AS 3rd Faculty of Medicine) – to the Registrar - ing. Sádecká (registry office, door No. 107), by any member of the AS or a group of at least 20 members of the academic community - by 25 Sep., 2017, 15:00

- Distribution of written materials on candidates to senators - Written form - no later than 21 days before the election (in charge of the registrar of the AS 3rd Faculty of Medicine) - no later than 04.10.2017.

- First session of AS 3rd Faculty of Medicine in new academic year 2017/2018 – on 10 Oct., 2017 at 14:30.

- Presentation of candidates - Election Campaign - Session of the Academic Community – Syllaba lecture hall- 17 Oct., 2017 at 14:30

- Date and venue of the election - Meeting of the AS 3rd Faculty of Medicine in the prof. Königs (No.223, 2nd floor) – **25 Oct. 2017 at 2.30 pm**

Discussion: Mgr. Vácha

Resolution:

AS 3FM CU

- 1. in accordance with Article 14 of the Rules of Procedure of the Academic Senate of the 3rd Faculty of Medicine, announces the election of a candidate for the Dean's position on October 25, 2017 at 2.30 pm in the hall of Radana Königová,**
- 2. determines the date of the presentation of the nominated candidates for the position of the Dean for the period 2018 - 2022 at the open public hearing of the AS 3rd LF UK held on October 17, 2017 at 2.30 pm at Syllaba lecture hall,**
- 3. obliges the Chairman of the 3rd AS of the Charles University to publish the timetable of the elections.**

VOTE: 26, 0, 0.

Ad 10) New member of the Scientific Council of the 3rd Medical Faculty of Charles University - MUDr. Josef März, head of the Karlovy Vary hospital to replace the resigning prim. Hulín from the Nymburk Hospital.

Prof. Widimsky with prof. Anděl presented the candidate - MUDr. Josef März (Director of the Karlovy Vary Hospital) as the new member of the SC of the 3rd Faculty of Medicine, as the former member of the SC of the 3rd Faculty of Medicine prim.Hulínský, resigned from the position of a member of the SC due to personal reasons

Discussion: prof. Widimský, prof. Anděl

Approved voting committee: Chairman prof. Gürlich, members of doc. MUDr. Polak, Methodius Renza.

VOTE on membership of MUDr. März in SC 3rd Faculty of Medicine:: 20 - 0 - 6.
(20 positive votes and 6 invalid votes)

Resolution:

AS 3FM CU

agrees in accordance to the Statute of the faculty art. 10, par. 1f with appointing MUDr. Josef März, head of the Karlovy Vary hospital, as a new member of the SC 3FM CU to replace prim Hulínský from the Nymburk hospital who resigned

Miscellaneous:

(1) solution of urgent items during the summer months - as always, during June, representatives were approved by the Senate (Mgr.Vácha, doc.Votava and David Lauer)

Resolution:

AS 3FM CU appoints a board to deal with urgent tasks related to the AS 3FM CU during summer vacation; report on these situations should be submitted to the AS 3FM CU at the October session (October 10, 2017).

VOTE: 23, 0, 3.

(2) A few words, farewell and remembrance of the late prof. MUDr. Horák - Mgr. Vácha

The next meeting of the Academic Senate of the 3rd Faculty of Medicine will take place on Tuesday 10 October 2017 at 14:30 in the meeting room of Radana Königová.

Mgr et Mgr. Marek Vacha, Ph.D.,
Chairman of the AS 3 rd Faculty of Medicine

Written by: Jana Skálová

14 June 2017

Proofreading was made by Ing. Sadecká together with the management of the AS 3FM CU (Mgr.Vácha, Do.Votava, David Lauer)